



SAC Club Purchase Request Form

CLUB INFORMATION

Club Name: [Click or tap here to enter text.](#)

Financial Signing Authority: [Click or tap here to enter text.](#)

PURCHASE INFORMATION

Planned Purchase Date: [Click or tap here to enter text.](#)

Purchase Approval Date: [Click or tap here to enter text.](#)

Items to be purchased:

ITEM	APPROX Cost & HST	REASON

Long-Term or Short-Term Assets

ITEM	LONG TERM (MUST BE ADDED TO CLUB ASSET FORM)	SHORT TERM (MUST BE USED WITHIN THE YEAR)

Signature of Club Executive: [Click or tap here to enter text.](#)

Signature of PEC: [Click or tap here to enter text.](#)

Maddie Scott